

How to Create an FSA ID or WASFA Account





The Steps To Applying for Financial Aid

Gather Your Information

Determine Which Application You Should Use

Create an Account

Complete your FAFSA or WASFA

You Are Here



What Information Do I Need to Create an Account?

FSA ID for the FAFSA

- Social Security Number
- Your own email address
 - Please do not use your high school email address as you will not have access after you graduate.
- Personal Information including your name as listed on your Social Security Card (if applicable), birthdate, and address.



WASFA Account

- Your own email address
 - Please do not use your high school email address as you will not have access after you graduate.
- Personal Information including your name, birthdate, and address.





Should I Create an FSA ID or a WASFA Account?

FAFSA

- Free Application for Federal Student Aid
- FAFSA.gov
- This application is for federal and state financial aid.

OR

WASFA

- Washington Application for State Financial Aid
- wsac.wa.gov/WASFA
- This application is for state financial aid only.

If you are unsure if you should complete a FAFSA or a WASFA, use the WASFA Eligibility Questionnaire found at <https://wsac.wa.gov/wasfa>



Start with Your FSA ID / WASFA Account Worksheet



Class of 2024 Financial Aid Checklist

FAFSA or WASFA? Determine if you should fill out a FAFSA or WASFA using this link: <https://wsac.wa.gov/WASFAelig>

ALL APPLICANTS MUST BRING (FAFSA and WASFA):
 Your driver's license or state ID (if you have one).
 Your income information. This includes bank statements, 2022 W-2s or pay stubs, and the 2022 tax return.
 Your parent, if you are 24 or younger.
 Your parents/guardians' financial information. Parents/guardians should bring a copy of their 2022 tax return.
 Additional financial information such as child support statements; TANF or welfare; real estate; investments; family business; and/or farm.

FAFSA FILERS MUST ALSO BRING:
 Your Social Security Number or A-Number.
 One parent/guardian's Social Security Number, ITIN, or A-Number (if they have one).

For the Following Sections, Only Bring Documents or Information that Applies to You

- Social Security Number OR Permanent Resident Number (if applicable)**
 You and your parents/guardians will need to know your own SSN or A-Number in order to create an FSA ID.
- Student FSA ID and Parent/Guardian FSA ID**
 Accounts can be created using this link: <https://studentaid.gov/fsa-id/create-account/launch>
 Parents/guardians should also have an FSA ID, if they also have a SSN or A-Number, so that they can electronically sign their student's application – Otherwise, the signature sheet will need to be printed and mailed.
- State ID Card or Driver's License (optional)**
 You and your parents/guardians may provide your ID or Driver's License Number during the FAFSA application.
- 2022 Federal Income Tax Return Paperwork (aka: Form 1040, W-2s)**
 You should bring your parents/guardians' and your own 2022 tax return paperwork if you plan to attend a post-secondary school anytime in 2024-2025.
- Tax return documents can be obtained online at: <https://www.irs.gov/individuals/get-transcript>**
 You and your parents/guardians may be given the option to transfer your tax information into the FAFSA form using the IRS Data Retrieval Tool (DRT). However, it does not work for everyone.
- You and Your Parents/Guardians' Records of Untaxed/Additional Income**
 Examples of untaxed income include:
 - Child Support Payments
 - Interest Income
 - Veterans' Benefits
 - Social Security Income Payments
 - Disability Payments
 - Life Insurance Payouts
 - ROTH Retirement Account Income and IRA Income
 - Records of current Cash, Checking, and Savings Accounts**
 You and your parents/guardians should bring a record (or a mobile app) of your current bank statements and cash on-hand.
 - List of Colleges, Universities, Professional, and/or Technical Schools**
 You should bring a list of the top 10 schools that you would like to apply to.
 - Parents/legal guardians' birthdates

This worksheet will walk you through creating your FSA ID or WASFA Account

This information should be kept confidential

The best place to store this is with your 2022 income tax information.

FSA ID/WASFA Login

It is important that you record and save the following information somewhere safe. You will need this information to access your account every year you are applying for financial aid.

Personal Email: _____
 Username: _____
 Password: _____

Challenge/Secret Questions

1: _____
 Answer: _____

2: _____
 Answer: _____

3: _____
 Answer: _____

4: _____
 Answer: _____

FSA ID Backup Login Code: _____
 or
 WASFA ID: _____



Ashley
adelatour@futuresnw.org



Karina
kavila@futuresnw.org



Atiana
agarza@futuresnw.org



Ngoc Chau
ncnt@futuresnw.org



<https://www.futuresnw.org/scholarships-fafsawafsa>



Step #1 – Go to the Correct Website

FAFSA

- Go to <https://studentaid.gov/fsa-id/create-account/launch>

Create an Account

Whether you're a student, parent, or borrower, you'll need to create your own account to manage the student loan journey.

[Get Started](#)

Already have an account? [Log In](#)

What You Can Use Your Account For

- Filling out the *Free Application for Federal Student Aid (FAFSA®)* form
- Signing your *Master Promissory Note (MPN)*
- Applying for repayment plans
- Completing loan counseling
- Using the *Public Service Loan Forgiveness Help Tool*

WASFA

- Go to <https://wsac.wa.gov/WASFAelig>

New User

- Complete a WASFA for the first time
- Complete the WASFA eligibility questionnaire

NEW USER

[Learn More & Start a New WASFA](#)

Returning User

- Make a correction/Add a school
- Submit an application for a new year

RETURNING USER

[Info & Log-In](#)

Currently only available in English*



Step #2 – FSA ID - Enter Personal Information

WASFA Account – Complete Questionnaire

FAFSA

WASFA

FederalStudentAid
AFSA® Form ▾ Loans and Grants ▾ Loan Repayment ▾ Loan Forgiveness ▾ Log In | Create Account 🔍

Create an Account (FSA ID)

Step 1 of 7

Personal Information

I understand that I'll be required to certify that the information I provide to create an account (FSA ID) is true and correct and that I'm the individual I claim to be.

If I'm not the person I claim to be, I understand that I'm not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I might be subject to a fine, prison time, or both.

First Name

Middle Initial

Last Name

Date of Birth
Month: Day: Year:

Social Security Number

Note: A user can only have one account associated with his or her Social Security number.

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Select Language

WASFA QUESTIONNAIRE

The Washington Application for State Financial Aid (WASFA) is for people who don't file a federal FAFSA application. People who complete a WASFA are applying for state aid. There are various reasons to complete a WASFA instead of a FAFSA:

- A person may not be eligible for federal aid due to:
 - Citizenship or immigration status, including being undocumented.
 - Defaulted federal student loans.
 - Repayments owed on federal grants.
- A person may choose not to apply for federal aid due to:
 - Family members who do not want to file the FAFSA.
 - Other personal reasons.

After you complete the WASFA, the college(s) or program(s) you choose will determine whether you meet [state residency requirements](#) and [state financial aid eligibility](#). State financial aid could include Washington College Grant, the College Bound Scholarship, Passport to Careers, National Guard Grant, or State Work Study.

The following questions will confirm if the WASFA is the correct application for you.



Step #3 – Personal Information

FAFSA

Account Information

Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.

Username

Email Address

Confirm Email Address

Password


- ✓ Uppercase
- ✓ Lowercase
- ✓ Number
- ✓ 8+ characters

Confirm Password

Previous

Continue

WASFA

 WASFA Washington Application for State Financial Aid
WASHINGTON STUDENT ACHIEVEMENT COUNCIL

WASFA Eligibility Criteria

Washington Application for State Financial Aid (WASFA)

Washington State financial aid applicants should only submit one financial aid application (FAFSA or WASFA) per academic year. If you have already completed a [Free Application for Federal Student Aid \(FAFSA\)](#) you do not need to complete a WASFA.

PRIVACY NOTICE TO WASFA APPLICANTS

The Washington Student Achievement Council (WSAC) administers state financial aid programs, and the Washington Application for State Financial Aid or WASFA. The Council is committed to providing opportunities and support to ensure every Washington student is able to pursue education beyond high school.

A third party application servicer, Regent Education Inc., hosts the WASFA application for the state of Washington.

Regarding concerns that students, parents, and other partners may have about the confidentiality of information submitted on the WASFA, the purpose of the application is to provide eligibility information to colleges and universities in Washington that offer Washington College Grant. WSAC shares application information with campuses listed by the student so those schools may determine eligibility for resident tuition and financial aid. Regent Education Inc. and college campuses are not permitted to use the information for other purposes or share the data with other parties.



Step #4 - Personal Information

FAFSA

Permanent Address

Address

City

State

ZIP Code

Mobile Phone Account Access

We strongly recommend setting up your mobile phone for account access. This option helps you gain access to your account if you are locked out, as well as allows your mobile phone to be used for two-step verification.

Mobile Phone

Confirm Mobile Phone

Yes, I agree to use my mobile phone for account access.

Alternate Phone Number (Optional)

[+ Add Alternate Phone Number](#)

WASFA

Registration Step 1 of 3: Account Creation



Sign Up

Please fill out the form below to create your account.

All the information you provide is confidential. Once you complete the information, your account will be created and you will be able to access the Student Experience Portal.

Email

i Please ensure that this is a valid, permanent email address that you check regularly.

Confirm Email


Password

i New passwords must be at least 8 characters and meet the following:

- 1 upper case (A-Z) characters
- 1 lower case (a-z) characters
- 1 numeric characters (0-9)
- 1 special characters (e.g. !@#%&*')
- Not exceed 2 sequential numbers (e.g. 12, 456, 789)
- Not exceed 2 repeating characters or numbers (e.g. AA, bb, 77, &&)
- Do not include common words or names.

Confirm Password

Please show you are not a robot

I'm not a robot 



Step #5 – Communication Preferences (FSA ID Only)

FAFSA

Create an Account (FSA ID)



Step 4 of 7

Communication Preferences

Required Communications

The U.S. Department of Education (ED) and its federal student loan servicers will need to send you required communications and documents related to your federal student aid, such as student loan disclosures and interest statements.

I want to receive these communications:

By email

i By selecting this option, you agree to receive required communications by email and confirm you have reviewed and agree to FSA's Terms and Conditions.

By postal mail

Optional Communications

ED and its federal student loan servicers want you to feel confident about the financial aid and student loan process. To help with this, we will sometimes send out information about programs you may be eligible for, such as grant programs, student loan forgiveness programs, income-based repayment plans, and more.

I want to receive these communications:

By email

By text message

Language Preference

Your choice lets us know how you would like to view website content once logged in, and what to use for your communications.

Language

English  

WASFA

Congratulations!



Your WASFA account has been created. The class of 2024 can file their WASFA application starting now!





Step #6 Challenge Questions (FSA ID Only)

Create an Account (FSA ID)

Step 5 of 7

Challenge Questions

Challenge questions and answers are used to retrieve your username or password if you forget them or if you need to unlock your account.

Note: Answers are not case-sensitive.

Challenge Question 1

Question

Answer

Challenge Question 2

Question

Answer

Challenge Question 3

Question

Answer

Challenge Question 4

Question

Answer

Choose four different challenge questions and enter each of your answers under the corresponding question.



Step #7 Confirm and Verify (FSA ID Only)

Write down the answers to your challenge questions on your FSA ID worksheet.

Double check all your information for accuracy.

Step 6 of 7
Confirm and Verify

Verify the information you provided for your account below. If there is an error, click "Edit" on the section where the error exists to correct the information.

Personal Information [Edit](#)

NAME
Trikey T Triddle

DATE OF BIRTH
10/16/2004

SOCIAL SECURITY NUMBER
***-**-8888

Account Information [Edit](#)

USERNAME
TTTriddle2004

EMAIL ADDRESS
ttriddle@gmail.com

PASSWORD

Contact Information [Edit](#)

PERMANENT ADDRESS
1003 35th Street
Woodward, OK 73717

MOBILE PHONE
(405) 256-2832

Communication Preferences [Edit](#)

REQUIRED COMMUNICATIONS
Email

OPTIONAL COMMUNICATIONS
Email

LANGUAGE
English

Challenge Questions

CHALLENGE QUESTION 1
What city were you born in?

CHALLENGE QUESTION 2
In what city did your parents meet?

CHALLENGE QUESTION 3
What color was your first car?

CHALLENGE QUESTION 4
What is your mother's maiden name?



Step #8 Verify Contact Information (FSA ID Only)

Step 7 of 7

Enable Two-Step Verification

Protect Your Account with Two-Step Verification

Whenever you sign in, we'll send a secure code to make sure it's really you. To keep your account protected, make sure your phone number and email are verified. We also suggest setting up verification using a secure authenticator app.



SMS Verification

5554324567 ⚠ Not Verified

Verify



Email Verification

john.doe.original@gmail.com ⚠ Not Verified

Verify



Use an Authenticator App (Most Secure Option)

Use an authenticator app that you've downloaded from a mobile app store to view in-app secure codes—visible only to you—that can confirm your identity when you log in.

[Learn More](#)

[+ Set Up an Authenticator App](#)

You will need to verify your email address or phone number. It is best to verify both.

Setting up an Authenticator App is an optional process.

Set Up Your Authenticator App

Step 1

Download an authenticator app from your [mobile app store](#).

Step 2

Enter the following key into your authenticator app or scan the QR code with your authenticator app, then click "Continue."



— OR —

V7YE6NBUCLDPAZFC6DXOD4DTWS5VBEV

[Copy](#)

Cancel

Continue



Step #9 Backup Code (FSA ID Only)

Create an Account (FSA ID)



Step 7 of 7

Enable Two-Step Verification: Backup Code



We recommend storing your backup code in a safe place.

Your backup code is a special code that lets you access your account in the event that you cannot use any other two-step verification method.

Your Backup Code Is:

CK3H1SM5MRET

I have stored this backup code somewhere safe.

Previous

Continue

Please store your backup code somewhere safe now. If you cannot access your account through two step verification, this is the only way to access your account.



Step #10 – FSA ID Created

Congratulations Your FSA ID has been created!

You will need to wait 1-3 days for your FSA ID is verified before you file the FAFSA.



The class of 2024 can file their FAFSA starting now!



Your Account Was Successfully Created — What's Next?

Before we can grant full account access, we must confirm that your name, Social Security number, and date of birth all match what is on record with the Social Security Administration (SSA). This process takes one to three days. If you verified your email address, you'll receive an email once your information is matched with the SSA.

You can still use your account while your information is being verified with the SSA.



Remember to Save Your Backup Code

Your backup code lets you access your account in the event that you cannot use any other two-step verification method.

Your Backup Code Is:

WPF6J1L73FEF



Taking the Next Step

Gather Your Information

Determine Which Application You Should Use

Create an Account

Apply for Financial Aid

Your Next Step